

Parent Handbook  
Fairfield Dance Center  
Recital 2019

FAIRFIELD  
DANCE CENTER



*dream it* **dance it**  
★ **BECOME IT!** ★

RECITAL 2019

Cy - Springs High School Auditorium

7909 Fry Rd

Cypress, TX 77433

Dress Rehearsal #1: Friday, June 7th @ 5:00pm

Show # 1: Saturday, June 8th @ 1:30pm

Dress Rehearsal #2: Saturday, June 8th @ 9:30am

Show #2: Saturday, June 8th @ 5:30pm

!!!!!!! Please Read Your Handbook!!!!!!

We are so excited that Recital time is here! To help us ensure a successful event, please take time to read the 2019 Recital Handbook. We made sure that 95% of all Recital questions would be answered. Please familiarize yourself with the information in the following pages, as it will help ensure an enjoyable and stress free event for everyone!

We look forward to seeing you at the show!

## Location, Directions & Times

### **Location:**

Cy - Springs High School Auditorium

7909 Fry Rd

Cypress, TX 77433

Dress Rehearsal #1: Friday, June 7th @ 5:00pm      Show # 1: Saturday, June 8th @ 1:30pm

Dress Rehearsal #2: Saturday, June 8th @ 9:30am      Show #2: Saturday, June 8th @ 5:30pm

**Show Order:** We will have a list of all the recital dances and those participating in the recital located in the studio lobby. Check beginning May 29 to verify that your dancer's name is on the list, in the correct class, and spelled correctly. Please make any changes directly on the paper. This will be up through May 9th and then the program will go to print. We will not be able to make any changes after that time.

## Costume Information

At this point, everyone has received their recital costume. If your class costume or late order has not arrived, you have been notified and we will keep you update on shipment.

All Costumes will accompany a Costume Information Sheet.

Please thoroughly read all information provided by the instructor to ensure the class is uniform in their appearance.

Please verify at home if any alterations are needed for your costume as soon as possible. All alterations are the responsibility of the individual.

Unfortunately, the costume size you requested is non-refundable or exchangeable

### Costume Rules

Do not eat or drink while in costume

Do not wear costumes prior to Recital (other than pictures) to assure your costume is in good condition for the Show

Always wear a cover up over your costume

Limit jewelry to diamond stud earrings

Remove all fingernail polish (other than clear) before Class Pictures, Dress Rehearsal and Recital.

Ensure dancers do not wear panties under costume

ALL female dancers must wear tights with their costume

Ensure youth ballet shoes have bows tucked inside shoes

Ensure youth tap shoes have Tap Ties or costume shoe bows replacing laces. Ensure all shoes with ties are double knotted.

## Makeup Information

Stage makeup is required for Dress rehearsal and Recital Performance. Do your best on our little dancers. This will prevent their faces from washing out under the bright stage lights.

Makeup needed:

Foundation                      One shade darker than dancer's skin tone

Face Powder                      To set foundation (Match foundation color as close as possible)

Eye Shadow                      Dark Brown (Contour), Light Orange-Brown (definition), Crème (Highlight)

Eye Liner                      Black (upper eyelid), Black (lower eyelid extend outward) White (inner eye definition)

Mascara: Black (Waterproof)    Brow Pencil: Same as hair color    Lip Liner: Red    Lip Stick: Warm Red

Blush/ Rouge: Red /Pink

\*Parents: Just do your best with your young dancer.

(Blush, Lipstick, Swipe of Thick, Black Waterproof Mascara=Top Priority)

\*Step by step stage make-up sheet is available at the front desk!

# Recital Picture Information

Picture Week May 6 through May 9

Please arrive 15 minutes early. Please be patient with others this week. There will be a lot of people in the lobby and in the dressing room. As a reminder, there is additional parking in the back of our building.

Your forms must be filled out and paid for before your dancer's individual pictures can be taken.

You must fill out a separate form for each costume. (Individual or Group) Forms will be available at Front Desk.

Bring your child dressed in their first costume with hair arranged appropriately for that dance.  
(Light makeup is optional)

Double check that you have on the correct color tights and that all costume accessories are accounted for...

Girl dancers, let's remember ...***no Panties under our costume!***

Please remove all fingernail polish before arriving for pictures.

Please limit jewelry to diamond stud earrings. (No dangle earrings)

All ballet bows need to be neatly tucked inside of the ballet slippers

## Dress Rehearsal Schedule & Information

### Mandatory Dress Rehearsal Information

Cy - Springs High School Auditorium

7909 Fry Rd

Cypress, TX 77433

Dress Rehearsal #1: Friday, June 7th @ 5:00pm

Dress Rehearsal #2: Saturday, June 8th @ 9:30am

Please have your dancer dressed in full makeup, hair, and the appropriate costume for their first number upon arrival.

***Dancers must wear a cover-up over their costume***

(This will ensure protection for their costume before their Performance)

Dancers should arrive in costume (with a cover-up) and in full make-up for dress rehearsal and recital.

Please drop off additional costumes in the dressing room. Verify you have on proper shoes for your first dance.

Come to auditorium and wait for announcements.

Attempt to sit close to the other members of your class, as this will expedite our time more efficiently.

You may leave Dress Rehearsal after completing your final dance in order to go home and rest for the big show!!

You may take pictures (NO FLASH) during dress rehearsal only,

Professional videos will be taken the day of the recital.

## Stage Crew Information

We are looking for volunteers to act as Stage Moms for our 2019 Recital. If you are interested, please come by the front desk for an official STAGE MOM sign up form.

All stage moms will be taken on a tour of the facility and given instructions during the designated announcement time at dress rehearsal.

All backstage volunteers including stage moms receive a 2019 Black and White Recital T-Shirt.

### Stage Mom Responsibilities:

Take Attendance of Dance Class in Holding Tank

Check all dancers in Holding Tank (before parent leaves) to ensure:

Correct Costume is worn

Hairstyle fixed properly

Dancers are in Full Makeup

Headpiece and Accessories are in place

Correct Shoe style is worn (Tap, Ballet, or Jazz)

Tights are correct color and style

Line up dancers in correct order to enter stage in Holding Tank five numbers prior to their dance.

Once the class is backstage, you may stay and watch from backstage or enter the auditorium and sit in the reserved seats.

Meet dancers at Stage Exit area and escort dance class back to dressing room/holding tank.

Ensure that parents have picked up dancers before leaving.

## **Additional Recital Info**

### **Helpful Recital Hints:**

Arrive on Time!!

Make sure that you have labeled all of your child's belongings (shoes, costumes, and makeup carrier)

Please wait until you are in the dressing room/holding tank to put on your **dance shoes**.

Please leave all watches, necklaces, bracelets, etc. at home. We cannot be responsible for lost items.

### **Arrival & Pick Up:**

**Dancers should arrive in their first costume (with cover -up) and stage make-up.**

The doors will open at 1:00 for Show One and 5:00 for Show Two.

All first act dancers should report to the holding tank upon arrival.

If your child is in the second act only, please keep them with you until intermission.

Performers should arrive 15 to 30 minutes prior to show time.

All dancers must wear a cover up over their costume to be able to sit in the Auditorium.

Arrive in full makeup, appropriate hairstyle and costume for first dance number.

## **Additional Recital Info Continued**

### **Dressing Rooms:**

There will be absolutely no gum, food or drinks (other than bottled water) allowed in the dressing room. We would hate to see your child entering the stage with McDonalds or fruit punch all over their costumes! Daddies, Grandpas, and brothers will not be allowed in the girl's dressing room.

A mommy or other female adult must enter the dressing room to assist your dancer in getting dressed and ready to perform. Once your child is dressed and ready to perform, please escort him or her to the Holding Tank. No Parents are allowed in the Holding Tank other than stage moms. Please turn your child over at the door to the stage mom.

Your child will be well taken care of by her stage mom until you return to pick them up. If your child is only dancing in the first act, she must be picked up at the Holding Tank following their final dance.

### **Holding Tank:**

The Holding Tank is the room where your child will wait with a stage mom and his or her classmates until they are delivered to the stage for their performance. There is a monitor scheduled to be in the Holding Tank for all dancers to watch the show until it is their turn to perform. After you have your child dressed and ready to go, please drop them off at the door of the Holding Tank with the stage mom on duty. Please return to pick up your child from the Holding Tank after his or her performance and assist them in getting ready for their next number or take them with you to watch the rest of the show. First act only children need to be picked up no later than intermission. Please do not drop off second act only dancers to the dressing room until the end of intermission.

### **Theater Etiquette**

*Please remain seated during each and every number.*

If you need to exit the auditorium, please do so between dances. If you know that you will be making several trips in and out of the auditorium, it is best to sit somewhere near the aisle. As a courtesy, do not talk during the recital.

Though that may not be your child on stage at that particular time, she or he is someone's dancer. Please take any squirming children or crying babies to the foyer to settle them down so as not to interrupt the recital.

We know that this will be another show to remember. So let's all have a wonderful time...Break a leg, dancers!

**SAVING SEATS:** Seating in the auditorium will be on a first come, first served basis and is limited in numbers. There are no bad seats. We ask that you use good judgment. You may not tape reserved signs to seats, line programs along a row of chairs, nor spread purses out to save a multitude of seats. You may laugh, but we have seen it all...including two daddies boxing it out over a couple of chairs. On the other hand, please do not harass anyone over saving a seat for his or her spouse or a couple for the grandparents. So, let's all use good judgment and make this a pleasant experience for us all. If you have a large number of people coming, please inform them of our policy so that everyone will make an effort to arrive on time. Fairfield Dance Center will reserve a small number of seats to accommodate our audience members with special needs and their family as well as a few special guests. Please look for the FDC logo with **reserved seating**.

### **Intermission**

The Fairfield Dance Company will be selling **refreshments** during dress rehearsal, as well as prior to the recital and intermission. Come by and purchase a cool drink or some fresh baked cookies (chips, candy...) or even a delicious sandwich to fight off those hunger pains! Please remember that food and drinks will not be permitted in the auditorium at any time.

### **Finale / Awards:**

We encourage all dancers to stay until the end of recital and would like for them to participate in the Finale. All dancers will receive a "special something" at this time. Following will be special introductions and announcements. All Performers are invited to participate in the Finale of each show.

**Finale participants should meet in lobby (5) numbers before the end of each show.**

Trophies will be presented to each Recital Participant at the end of each show.

Awards and Finale will last approximately 20 minutes.

## **Order Forms**

Recital Bear (Bear dressed in dancer's recital costume)

Recital T-Shirt (with student names on back)

Recital Flowers

Recital DVD

The Fairfield Dance Company will be sponsoring the sale of **Recital Flowers**. Be sure to pick up an order form at the front desk and pre-order flowers for your "little" or "big" star for their special night. You will be able to pick up your order in the Cy-Lakes High School lobby before the start of recital.

**Recital Bears** For all our young dancers, the FDC Dance Company will also be selling beautiful **Recital Bears** dressed like your child in a matching recital costume. Pick up your order form today! Last date to order will be May 30<sup>th</sup>.

\***Recital T-Shirts** will be available by preorder this year. All orders need to be turned in no later than May 9th to ensure that we receive them before recital.

### **Video/DVD**

We will have order forms with prices available at the front desk in May. Once again, neither camcorders nor flash cameras will be allowed in the auditorium during the recital.

## **Recital Program Ad Contest**

\$5.00 or \$10.00 Ad is a great way to wish your friend and favorite dancer "Best of Luck" on their special day!

\$35.00 "Spotlight Picture" or \$50.00 sale in ads is a great way to let your dancer shine by having their picture in the 2018 Recital program!

This year's top selling ad winner will grace the cover of FDC's 2018 Souvenir Recital Program!

\*Full details sheets are available at the front desk...Deadline for ad turn in is May 9<sup>th</sup>.

## VIDEO TAPING

Parents and Guests may videotape at **DRESS REHEARSAL ONLY!!!** Please share this with all of your guests so that we do not need to stop the show for reminder announcements.

**No flash photography** will be permitted in the auditorium at any time, as the flash can be very dangerous for our dancers and lead to injuries.

Professional videos will be taken the day of the recital. Order forms are available in the studio lobby and at recital.